



2026 IFSA Exhibit Booth Food & Beverage Order Form

Please fill out this form completely and email to
Kelly Wilcox kwilcox@gaylordhotels.com

NOTE: If you are requesting more than one delivery per day, please complete a separate form for each day and time period. Orders received within 72 hours of the requested delivery date will be assessed a \$100.00 pop up fee, per delivery.

All orders must be received by Friday, July 24, 2026, to ensure the paperwork and payment can be processed.

CONTACT INFORMATION

Company: _____ Booth #: _____

First Name: _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Mobile: _____ Email: _____

On-Site Contact: _____ Mobile: _____

EVENT DATE: _____ **EVENT TIME:** _____

- Once order has been received a banquet event order will be created and sent to the client for review and signature to confirm.
- A link to submit a credit card for payment will be sent to client once confirmed.
- Request is not considered approved by the hotel until both the paperwork is signed, and the payment information is received.
- 100% of all estimated charges will be due 10 days prior to arrival.

BEVERAGES		
ITEM	COST	QUANTITY
Regular & Decaffeinated French Roast Coffee and Select Teas	\$160 per gallon	
Assorted Bottled Juices	\$8 each	
Soft Drinks (Pepsi, Diet Pepsi, Sierra Mist)	\$8.50 each	
Bottled Waters	\$8.50 each	
Brewed Unsweetened Iced Tea	\$145 per gallon	
Domestic Beer: Bud, Bud Light, Miller Light, Coors Light	\$9 each (12 minimum)	
Fruit Infused Water	\$125 per gallon	
Imported Beer: Heineken, Corona, Amstel Light	\$10 each (12 minimum)	
Wine: House Chardonnay & House Cabernet	\$65 bottle	
Bartender**REQUIRED For Service***	\$275 each (per 3-hour period)	

FOOD		
ITEM	COST	QUANTITY
Bagels with Cream Cheese and Preserves	\$82 per dozen	
Assorted Breakfast Breads, Muffins and Croissants	\$82 per dozen	
Chocolate Ganache Frosted Brownies (by the dozen only)	\$82 per dozen	
Cookies (Chocolate Chip, Snickerdoodle, Oatmeal Raisin and Double Chocolate Chip Cookies, by the dozen only)	\$82 per dozen	
Assorted Dessert Miniatures	\$82 per dozen	
Display of Fresh Seasonal Sliced Fruits	\$20 per person	
Display of Fresh Vegetables, Traditional Hummus and Buttermilk Ranch	\$24 per person	
Charcuterie Board, Array of Cheeses and Meats, Chef's Assorted Condiments, House Made Breads	\$38 per person	
Assorted Deli Sandwiches (Ham, Turkey and Roast Beef / Vegetarian - Please indicate your selection)	\$250 dozen (1 doz. minimum of each selection)	
Seasonal Whole Fruits (Please indicate quantity)	\$5 each	
Mixed Nuts or Bar Mix (bulk, 5 lb. minimum)	\$50 pound	
Energy and Granola Bars	\$6.50 each	
Individual Bags of Chips, Popcorn and Pretzels	\$6 each	
Candy Bars (assorted)	\$6 each	
ICE	\$120 per 20lb	
Popcorn Machine	\$250 per day rental	
Attendant (Required)	\$275 per 4 hour shift (Min)	
Popcorn by the Bag (minimum 60 bags)	\$7 each	
Miscellaneous/ Special Requests		
ITEM	COST	QUANTITY

All items listed are subject to a taxable service charge (currently 26%) and sales tax (currently 8.25%).

BOOTH DELIVERY FEE - \$50 per delivery

Additional Items are available upon request

Food and beverage ordered through the hotel will be supplied with proper service ware and utensils.

NOTE: All food and beverages, including bottled water, soft drinks, alcoholic beverages, beer and wine will be supplied by the hotel and orders must go through catering. In compliance with the Texas Alcohol Beverage Commission, the Gaylord Texan requires that only those individuals 21 years of age or older can order or consume any alcoholic beverages. It is against hotel policy to bring any outside food, beverage or alcohol onto the premises.

Pricing will be retail plus service charge and applicable taxes at time of the event.

All pricing is subject to change